

# **SGL CARBON FIBERS, LLC, EVANSTON, WY CONTROLLER JOB DESCRIPTION**

## **SUMMARY OF JOB CONTENTS**

Assures a professional and accurate controlling at a local level within the SGL Carbon Fibers, LLC within given competencies. Develops and administers local analysis and reporting procedures and effective flow of information needed for strategic planning (OMP) and ongoing monitoring. Counsels and supports local and BU management with the development as well as the execution of strategy and the delivery of a strategic plan for the assigned area.

## **KEY ACCOUNTABILITIES**

- Supervises, plans and prepares monthly, quarterly and annual financial reporting in accordance with legal and the Group \*corporate and BU) deadline regulations and guiding principles within the scope of responsibility. Preparation and analysis of financial data's from balance sheet and profit & loss accounts of the company. Collates and reports on financial information on costs, prices, expenses and revenues.
- Ensure, supervises and monitors proper accounting for sub-ledgers (e.g. accounts payables, fixed asset accounting, bank reconciliation, etc. where applicable).
- Ensure proper internal control and orderly audits from external (Accountant, tax) and internal parties. Coordinate and prepare the early warning system for the site.
- Lead the local budgeting / planning process in line to meet the strategic business unit goals and Group deadlines. Take corrective measures if deviation from the budget.
- Prepares controls and analyses monthly results and reports to the BU controller. Carries out efficiency, annual standard prices and / or model calculations and does ongoing analysis of variances.
- Ensure properly cost accounting in line with corporate and local policies and guidelines in the area of responsibilities.
- Handles and discharges all internal and external fiscal matters.

## **PREFERRED KNOWLEDGE / SKILLS / EXPERIENCE**

(educational requirements, years of related experience, specific certifications and / or licenses)

- University degree in Accounting or Finance, CPA or similar
- Minimum 5 to 7 years professional experience in the area of finance and accounting (preference to experience in an industrial and or auditing company)
- Good knowledge of ERP systems, experience with SAP
- Fluent in English
- Experience in international project management/multi-national company(ies)/matrix organizations
- Knowledge regarding IAS and/or US GAAP
- Experience in managing direct reports